



# THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

## DECISION RECORD FORM

**REQUEST:**

To approve spend from the PCC Community Safety Initiative Fund to Iron Guidance for the planning and coordination of the Middlesbrough Crucial Crew event.

**Title:**

Middlesbrough Crucial Crew

**Executive Summary:**

To approve £1,500 spend from the PCC Community Safety Initiatives fund to cover the costs of Iron Guidance planning and coordinating the Middlesbrough Crucial Crew event. Crucial Crew is a multi agency event for Year 6 (10 and 11 year olds) pupils from across Middlesbrough, giving the children the opportunity to participate in a variety of scenarios covering a range of community safety issues.

**Decision:**

To approve £1,500 spend from the PCC Community Safety Initiatives fund to cover the costs of planning and coordinating the Middlesbrough Crucial Crew event.

**Implications:**

Has consideration been taken of the following:	Yes	No	
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

(If yes please provide further details below)

**Decision Required – Supporting Information**

Financial Implications: (Must include comments of the PCC's CFO where the decision has financial implications)

There is sufficient funding within the PCC's Community Safety Initiative fund to cover the costs of this decision.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

None.

Equality and Diversity Implications

None.

Human Rights Implications

None.

Sustainability Implications

This is a one-off payment for a specific project.

Risk Management Implications

None.

**OFFICER APPROVAL**

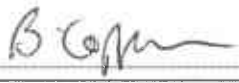
**Chief Executive**

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed:  Date: 2/4/15

**Police and Crime Commissioner:**

The above request HAS / ~~DOES NOT HAVE~~ my approval.

Signed:  Date: 8/4/15



# Fund Application Form

Title: Miss

Author: V Cameron-Hall

Date: 02/03/2015

	Please tick
Application for Grant Funding	<input type="checkbox"/>
Application for Property Act Funding <i>[must be for charitable and non-policing activities and events]</i>	<input type="checkbox"/>
Application for Community Safety Initiative funding	<input checked="" type="checkbox"/>

Completed forms should be emailed to [pcc@cleveland.pnn.police.uk](mailto:pcc@cleveland.pnn.police.uk).  
Details provided within this application form will be published on the PCC website at [www.cleveland.pcc.police.uk](http://www.cleveland.pcc.police.uk).

# Section 1 – Basic bid information

## Contact details

Please make sure that this person knows all aspects of your project and is able to talk about it if required

Title:  First Name:  Last Name:

Role/Position in organisation:

CEO

Organisation Name:

Organisation Address:

Postcode:

Email address:

Website:

In the case of a joint bid, please list all organisations and agencies involved as well as all key individuals.

Organisation Name	Organisation Address	Contact name and details

## How would you best describe your organisation?

Registered Charity

Registration Number:

Voluntary or community organisation/group

Self help group/forum

Company limited by guarantee

Social Enterprise

Local Authority

Other

If other please clarify:

## Aims and objectives of your organisation(s)

Please provide a summary of your organisation(s) aims and objectives (in no more than 300 words.)

1) To act as a resource for young people living in tees valley by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:  
(a) advancing in life and helping young people by developing their skills, capacities and capabilities;  
(b) advancing education;  
(c) relieving unemployment;  
(d) providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit.

2) To advance the education in particular but not exclusively by assisting the provision of facilities not required by the local education authority.

3) To promote the capacity and skills of the members of socially and economically disadvantaged communities in the tees valley.

Iron Guidance also manages and delivers Children's University across Stockton, Middlesbrough and Billingham. Described by the Sunday Times as 'The University of Fun', Children's University (CU) is a critically acclaimed, extra-curricular programme which takes learning outside the classroom: we encourage 5-14 year olds to try new experiences; develop new interests; discover unknown talents, acquire new skills and hone existing ones. We also offer volunteering opportunities for young people and adults over the age of 15 and currently have over 2100 children who are members of CU.

## Section 2 – Strategy Statement

Brief description of proposed initiative or service (in no more than 300 words)

'Crucial Crew' is an annual multi-agency event for Year 6 pupils (10 and 11 year olds) where children participate in a variety of scenarios which aims to give them the opportunity to learn how to cope with a wide range of safety issues.

It has been delivered for a number of years and until recently was coordinated and managed by Middlesbrough Councils Extended Schools team but due to the reduction in services, last year was managed and coordinated by local charity Iron Guidance and funded through Public Health.

'Crucial Crew 2014' took place on six days between Thursday 3 July 2014 and Thursday 11 July 2014 at Middlesbrough College. 24 Middlesbrough Primary Schools participated in Crucial Crew and nearly 900 pupils attended the event, accompanied by teachers and other support staff. Similar numbers have attended in previous years.

'Crucial Crew' has received consistent positive feedback from children, teachers and parents in our feedback surveys. The organisation and presentations have been praised but, more importantly, so have the messages conveyed to the children. There is also anecdotal evidence that some children who have attended the events have put the lessons learned into practice when faced with a dangerous situation, thus ensuring their safety.

The event has full support from the Mayor of Middlesbrough and was visited by Barry Coppinger last year.

**Which geographical area(s) will benefit most from your initiative for which this application relates. (Please tick all boxes which apply:)**

Redcar and Cleveland

Stockton

Middlesbrough

Hartlepool

### **Stakeholders**

**Who will benefit from the proposed initiative or service (in no more than 300 words).**

Year 6 pupils (10 and 11 year olds) from across Middlesbrough.

The various agencies (the 'Crucial Crew') that exist to support and assist them (police, fire, etc.).

The partner organisations will include:

- Cleveland Fire Service;
- Cleveland Police; (Consultation and Engagement)
- The Road Safety Team of Middlesbrough Council
- Northern Powergrid
- The Red Cross;
- E Safety team;
- Platform – (Drug and Alcohol Education)

Middlesbrough College has been involved in 'Crucial Crew' for a number of years, has provided a venue for the event for the past four years and is recognised as an important and valued partner in the event, providing access to its facilities and financial sponsorship.

**Will this application support or enhance other services that you intend to commission? (in no more than 300 words)**

We will use Crucial Crew to promote other activities, opportunities and services that young people can access throughout the area.

Bank account name (may be used as a reference)	[REDACTED]
Sort Code	[REDACTED]
Account Number	[REDACTED]

# Section 3 – Financial information

## Funding requested

2 days coordination and planning time before the event and 6 days management and coordination from the 2nd to 9th July. 8 days x £175 per day =£1,400  £100 volunteer expenses Total = £1,500.00	Total funding requested
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## Funding period and payment schedule

June 2015	£1,500

## Payment schedule (single payment, quarterly, etc)

Single payment
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## Bid elements

Service/Initiative	Amount Requested
	£
	£
	£
	£
<b>Total funded requested</b>	£

## Joint bid elements (if applicable)

Service/Initiative	Amount Requested
	£
	£
	£
	£
<b>Total funded requested</b>	£

## Start and End Dates

Planning starts the end of March	Crucial Crew dates 2 <sup>nd</sup> - 9 <sup>th</sup> July 2015
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## Bank details

If your application is successful, we will pay your organisation by BACS transfer. It is therefore very important to ensure that the details below are accurate.

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**Exit Strategy – Can you secure alternative funding or to have plans to scale down your proposal if required? (in no more than 300 words)**

We are looking into alternative funding streams to ensure sustainability for future years.

# Section 4 – Meeting the Police and Crime Commissioners Objectives

Which of the following Police and Crime Plan objectives will your initiative contribute towards?

- Retaining and developing neighbourhood policing
- Ensuring a better deal for victims and witnesses
- Diverting people from offending, with a focus on rehabilitation and the prevention of reoffending
- Develop better coordination, communication and partnership between agencies to make the best use of resources
- Working for better industrial and community relations

Please summarise how the initiative(s) will contribute towards the above objectives (in no more than 300 words)

Partner organisations support the event by providing qualified and experienced staff to deliver the scenarios. 'Crucial Crew' not only provides young people with important messages about their personal safety but also provides agencies with the opportunity to communicate their service messages across. 'Crucial Crew' also provides an opportunity to raise aspirations. As the sessions are delivered at Middlesbrough College and children also take part in a tour, the pupils realise that there is a link between their performance at secondary school and the education and career opportunities available to them when they leave school.

The scenarios are specifically chosen to include ASB and other safety issues as there is a clear link that demonstrates by educating the children on such issues they are less likely to go on to engage in offending behaviour. Children also receive a 'goody bag' containing information from the sessions and a 'Moving On Up' magazine to remind them of the important messages delivered on the day and a certificate of attendance signed by Mayor Mallon.

# Section 5 – Performance Criteria

What are the expected outcomes and performance measurement criteria to be used (including as appropriate indicators and trend analysis).

Indicator/Trend	Outcome expected
24 schools attend last year Feedback from 2014 was excellent for each scenario. Comments from school staff included 'Clear messages. Good practical activities' 'Very informative' 'Great discussion work about issues the children can relate to' 'Very important facts for children, delivered with	30 schools to attend in 2015

<p>enthusiasm' 'Excellent - Key messages clearly understood in a fun and interactive way' 'Such an important message/reminder to children before secondary school as they can be so easily distracted'</p>	
	Each school will be asked to complete a feedback form as in previous years

# Section 6 – Governance, Reporting and Communications Plans

Please add details of your communications plan, showing how the initiative(s) will be communicated to stakeholders, service users and other partners (where appropriate). (in no more than 300 words)

Iron Guidance will liase with partner organisations, Middlesbrough College and schools to confirm attendance at the event.

A member of staff from each school will be asked to complete a questionnaire on each scenario (this happens every year) a copy of which will be provided to each stakeholder.

After the event feedback forms will be provided and a report will be written as in previous years that will be provided to each partner organisation.

All delivery staff and organising staff will have DBS checks and insurance is in place.

## Declaration

I certify that all the particulars given in the form are correct, that I agree with the Privacy note, and that any grant money received from Police and Crime Commissioner for Cleveland will be used for purposes stated in this form. The Police and Crime Commissioner for Cleveland reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this financial year only and that any grant provided will not be provided on an ongoing basis in future years.

I agree to provide a report detailing the outcomes of this project/activity (a form will be sent out for completion at the relevant time) if our application is successful and will acknowledge the Police and Crime Commissioner in any publicity relating to the project.

Please tick here to accept the above declaration.

***Note: Your application will not be processed if this box is not checked.***

## Privacy Note

The information you have supplied in this form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information provided may go into a public decision report. In addition your application form may be shared with third parties and partner agencies who may be involved in the decision making process or whom can verify specific facts within your application.

In addition we may be required to disclose information outside the Office of the Police and Crime Commissioner for Cleveland to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Full grant applications will be retained for a maximum of 6 years (plus current year). Information will be retained on a database at the Office of the Police and Crime Commissioner for Cleveland for statistical and monitoring purposes.

## Transparency/Open Data

If your application is successful, details of grants will be published on the Office of the Police and Crime Commissioner for Cleveland's website; [www.cleveland.pcc.police.uk](http://www.cleveland.pcc.police.uk) No personal information will be published.