



# THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

## DECISION RECORD FORM

### REQUEST:

To provide capital funding of £247k in respect of the Duty Management System Capital scheme

### Title:

Duty Management System (DMS) Capital scheme

### Executive Summary:

In September 2013, a Chief Superintendent was asked to lead on a project which would involve the Business Transformation Unit, Steria and force colleagues in devising a new model of operation around the planning of resource allocation for day to day activities and special events (operations, mutual aid deployments, etc) This work would include an upgrade to the existing Capita DMS solution as the current solution was no longer supported by the supplier and has proven to be unfit for purpose in respect of managing a mixed employee base (officers and staff), especially in the light of the changes as a result of Sir Tom Winsor's review of police officer terms and conditions.

Based on the above a brief 'strategic intent' document was drawn together and agreed with the force executive.

### Project Scope:

In order to have the right resources, in the right place, correctly skilled and equipped, at the right time to meet our communities' needs, it is critical that we know the numbers of officers and staff and the skills available to the force on any given day.

The project, will deliver a system of resource planning that is accurate, timely, accessible to staff and sufficiently reliable to provide current and future duty states in support of the operational activities of the force, in addition to management information about historic duties and compliance with ECHR working time directive. It will also be suitably integrated into existing force systems to assist corporate HR and payroll functions.

While the need to upgrade the current DMS system was always part of the Capital Programme during 2015-16, with £100k set aside within the agreed programme, it was not clear where the responsibilities for the payment for this upgrade sat between Cleveland and 3<sup>rd</sup> Party suppliers. This has now been clarified with appropriate legal advice. As a result this Decision requests that the PCC releases £247k in funds to pay for the upgrade and development of this vital resource allocation system.

### Decision:

Approve the addition of funding of £247k for the Duty Management System capital scheme

### Implications:

Has consideration been taken of the following:	Yes	No
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(If yes please provide further details below)

**Decision Required – Supporting Information**

Financial Implications: (Must include comments of the PCC's CFO where the decision has financial implications)

The PCC holds an earmarked reserve to fund capital expenditure, which at the end of 2014/15 had a balance of £1.2m. In approving this project £247k will be made available to fund the Duty Management System Capital scheme from this reserve.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

There are no legal implications arising from this scheme. Specific contractual legal matters are summarised in the body text of this DRF. The introduction of this equipment will ensure compliance with regulatory requirements including information security.

**Equality and Diversity Implications**

There are no equality and diversity implications arising from this scheme.

**Human Rights Implications**

There are no Human Rights Act implications arising from this scheme.

**Sustainability Implications**

There are no sustainability implications arising from this scheme.

**Risk Management Implications**

In order to have the right resources, in the right place, correctly skilled and equipped, at the right time to meet our communities' needs, it is critical that we know the numbers of officers and staff and the skills available to the force on any given day. The DMS system will provide this information in real time.

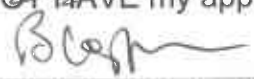
**OFFICER APPROVAL****Chief Executive**

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed:  Date: 24/7/15

**Police and Crime Commissioner:**

The above request HAS / ~~DOES NOT HAVE~~ my approval.

Signed:  Date: 24/7/15