



THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

DECISION RECORD FORM

REQUEST:
To allow for contribution from Disclosure Barring Service (DBS) income to cover overtime costs.

Title:
Disclosure Team Staff Overtime.

Executive Summary:
The Disclosure Team is funded from recharging the Disclosure Barring Service for the employment of agreed resources within Cleveland. Based on workload there is sometime the need to work overtime within the team, which while not within the original budget, is recovered in the same way. The PCC is therefore being asked to provide this additional income to the Force to cover the additional costs incurred in providing this service.

Decision:
The PCC is asked to increase the budget of the Force by £14,000 from the income received/receivable from the Disclosure Barring Service. This will ensure that the funding provided to the Chief Constable, for Policing in Cleveland, is not impacted as a result of the provision of this service. The PCC is asked to agree to release £14,000 of funding from DBS into the revenue budget within Professional Standards to cover the costs of the Disclosure Team.

OPCC Lead Officer: Michael Porter

Contractor Details (if applicable):

Implications:

Has consideration been taken of the following:	Yes	No
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(If yes please provide further details below)

Decision Required – Supporting Information

Financial Implications: (Must include comments of the PCC’s Chief Finance Officer where the decision has financial implications)

The DBS income regularly over achieves the budget requested in this bid. In 2015/16 DBS income over achieved by £53k against a £242k budget. The £14,000 would cover the costs of the Disclosure Team's overtime pressure. The current pressure has come about due to the volume of disclosures received, if there is a high volume overtime needs to be worked which drives up the costs. However, as the overtime is claimed for as part of the monthly return, the income received will increase to the amount of the overtime worked. Therefore any increase in costs will be covered by an increase in income. Without this bid for income, this would become a significant overspend against the Professional Standards budget.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

None.

Equality and Diversity Implications

None.

Human Rights Implications

None.

Sustainability Implications

Should the bid be unsuccessful, there will be a pressure on the Professional Standards budget of the £14,000 as the Disclosure Team expenditure has always been covered by surplus income generation.

Risk Management Implications

OFFICER APPROVAL

Monitoring Officer

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed  Date 29/11/16

Police and Crime Commissioner:

The above request HAS my approval.

Signed  Date 29/11/16