



# THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

## DECISION RECORD FORM

**REQUEST:** For PCC approval

**Title:** Donation to Kittiwake Trust

**Executive Summary:**  
 Borderline Books is a charity run by the Kittiwake Trust which was set up in Gateshead in 2009. Working with volunteers, they collect books from individuals, shops, libraries, and publishers in order to redistribute them through organisations working with disadvantaged people in Britain.

The PCC received a number of books for the custody suite in Middlesbrough through the charity. People in custody can be given the option to read a book and take it away with them if they wish. The PCC would now like to give a small donation of £100.00 back to the charity.

**Decision:** To approve £100.00 spend from the Police Property Act Fund for a small contribution to the Kittiwake Trust following a donation made by them to the PCC for books in Middlesbrough custody.

**OPCC Lead Officer:** Jenny Yates

**Contractor Details (if applicable):**

**Implications:**

Has consideration been taken of the following:	Yes	No
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**(If yes please provide further details below)**

### Decision Required – Supporting Information

Financial Implications: (Must include comments of the PCC's Chief Finance Officer where the decision has financial implications)

The proposal set out within this decision record form is in line with the requirement of the Police Property Act Fund and therefore are sufficient funds available to support this proposal if the PCC approves it.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

A donation for charitable purposes pursuant to the PCC's powers as 'relevant authority' set out in the Police Property Act 1897.

Equality and Diversity Implications

None apply.

Human Rights Implications

None apply.

Sustainability Implications

None apply.

Risk Management Implications

None apply.

**OFFICER APPROVAL**

**Monitoring Officer**

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed  Date 2/5/17

**Police and Crime Commissioner:**

The above request HAS my approval.

Signed  Date 2/5/17