



**Office of the Police and Crime Commissioner for Cleveland  
Expenditure incurred on behalf of the Chief of Staff**

**Name** Simon Dennis  
**Month** June 2015

| <b>Date</b>     | <b>Event</b>  | <b>Amount</b>  | <b>Comments / Description</b>         |
|-----------------|---|----------------|---------------------------------------|
| 1 - 3 June 2015 | ACPO FOI Professional Development Event, Warwickshire | £299.00        | Delegate fee (includes accommodation) |
| 30 June 2015    | APACE Meeting, London                                 | £161.00        | Rail Ticket                           |
|                 | <b>Total</b>  | <b>£460.00</b> |                                       |

**Notes on Expenses Claimed**

Hotel Accommodation

- Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Finance Officer