



**Office of the Police and Crime Commissioner for Cleveland
Expenditure incurred on behalf of the Chief of Staff**

Name **Simon Dennis**
Month **September 2015**

Date	Event	Amount	Comments / Description
10 September 2015	APACE Meeting, London	£232.00	Rail fare (no standard advance tickets available – no cheaper method of travel to London)
	Total	£232.00	

Notes on Expenses Claimed

Hotel Accommodation

- Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Finance Officer