



**Office of the Police and Crime Commissioner for Cleveland
Expenses claimed by the Chief Finance Officer for Cleveland**

Please note: Expenses claimed refers to those personally paid for by the Chief Finance Officer and reimbursed from the Organisation

Name Michael Porter
Month October 2014

Date	Event	Amount	Comments / Description
9 October 2014	APACE PaCCTS Joint Seminar, Warwick	£114.40	Mileage costs – 176 miles at £0.65 per mile
21 October 2014	Police and Crime Panel, Stockton	£5.20	Mileage costs – 8 miles at £0.65 per mile
		Monthly Total £119.60	

Notes on Expenses Claimed

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.