



**Office of the Police and Crime Commissioner for Cleveland  
Expenses claimed by the Chief Finance Officer**

**Please note:** Expenses claimed refers to those personally paid for by the Chief Finance Officer and reimbursed from the Organisation

**Name** Michael Porter  
**Month** August 2015

| Date        | Event               | Amount                         | Comments / Description |
|-------------|---------------------|--------------------------------|------------------------|
| August 2015 | No Expenses Claimed |                                |                        |
|             |                     | <b>Monthly Total<br/>£0.00</b> |                        |

**Notes on Expenses Claimed**

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.