



**Office of the Police and Crime Commissioner for Cleveland  
Expenses claimed by the Chief Finance Officer**

**Please note:** Expenses claimed refers to those personally paid for by the Chief Finance Officer and reimbursed from the Organisation

**Name** Michael Porter  
**Month** November 2015

Date	Event	Amount	Comments / Description
November 2015	<b>No Expenses Claimed</b>		
		<b>Monthly Total £0.00</b>	

**Notes on Expenses Claimed**

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.