



**Office of the Police and Crime Commissioner for Cleveland
Expenses claimed by the Chief Finance Officer**

Please note: Expenses claimed refers to those personally paid for by the Chief Finance Officer and reimbursed from the Organisation

Name Michael Porter
Month February 2015

Date	Event	Amount	Comments / Description
3 February 2015	Police and Crime Panel Precept Meeting, Stockton	£20.15	Mileage costs – 31 miles at £0.65 per mile (from North Yorkshire Police HQ to Stockton)
23 February 2015	Community Safety Hub Meeting, Durham HQ	£24.05	Mileage costs – 37 miles at £0.65 per mile (from home address to Durham Police HQ and then to Cleveland Police HQ)
		Monthly Total £44.20	

Notes on Expenses Claimed

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.