



**Office of the Police and Crime Commissioner for Cleveland
Expenses claimed by the Chief of Staff**

***Please note:** Expenses claimed refers to those personally paid for by the Chief of Staff and reimbursed from the Organisation*

Name **Simon Dennis**
Month **October 2015**

Date	Event	Amount	Comments / Description
9 October 2015	APACE/PACCTS Joint Conference, Warwick University	£130	200 miles claimed for APACE Seminar, own vehicle used due to being impractical to travel 45 miles North to Cleveland to undertake journey in time to arrive at Warwick Business School by 09:00
22 October 2015	Evolve Joint Governance Board	£31.83	Evolve Joint Governance Board. Total of 94 miles – Normal commute 45 miles, 49 miles claimed.
	Monthly Total	£161.83	

Notes on Expenses Claimed

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.