



**Office of the Police and Crime Commissioner for Cleveland
Expenses claimed by the Chief Finance Officer**

Please note: Expenses claimed refers to those personally paid for by the Chief Finance Officer and reimbursed from the Organisation

Name Michael Porter
Month February 2016

Date	Event	Amount	Comments / Description
February 2016	No Expenses Claimed		
		Monthly Total £0.00	

Notes on Expenses Claimed

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.