



**Office of the Police and Crime Commissioner for Cleveland
Expenses claimed by the Chief Finance Officer**

***Please note:** Expenses claimed refers to those personally paid for by the Chief Finance Officer and reimbursed from the Organisation*

Name Michael Porter
Month September 2016

Date	Event	Amount	Comments / Description
8 th September 2016	Police and Crime Panel	29 Miles	North Yorkshire HQ – Stockton Council Building
16 th September 2016	NERSOU Meeting	34 Miles	Cleveland HQ – Durham HQ
22 nd September 2016	Cleveland Joint Audit Committee	28 Miles	Cleveland HQ – North Yorkshire HQ
		Monthly Total £0.00 91 Miles	

Notes on Expenses Claimed

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.