



**Office of the Police and Crime Commissioner for Cleveland
Expenses claimed by the Chief Finance Officer for Cleveland**

Please note: Expenses claimed refers to those personally paid for by the Chief Finance Officer and reimbursed from the Organisation

Name Michael Porter
Month March 2014

Date	Event	Amount	Comments / Description
27 March 2014	Audit Committee, Hartlepool	£22.75	Mileage costs – 35 miles at £0.65 per mile
		Monthly Total £22.75	

Notes on Expenses Claimed

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.