



**Office of the Police and Crime Commissioner for Cleveland
Expenses claimed by the Chief of Staff**

***Please note:** Expenses claimed refers to those personally paid for by the Chief of Staff and reimbursed from the Organisation*

Name **Simon Dennis**
Month **February 2016**

Date	Event	Amount	Comments / Description
February 2016	APACE Meeting	£3.00	Railway station parking fee
		£15.00	Taxi fare – use of taxi authorised by PCC CFO due to time constraints on travel and meeting arrangements
		£2.40	Tube fare
	Monthly Total	£20.40	

Notes on Expenses Claimed

- Hotel Accommodation - Value for money and best use of public funds – lower priced suitable accommodation. No explicit limitation on star standard of hotel accommodation.
- Subsistence (UK and foreign) Dinner Rate £30
- Exceptional expenses not falling within any of the other types – must be reasonable incurred in carrying out business of the PCC.
- All exceptional expenses must be approved by the Chief Executive.