



Terms of Reference 2021 PCC Election Working Group

Purpose

To ensure that effective planning, preparations and support are in place for the pre and post-election phases of the 2021 Cleveland PCC Election and that these processes are lawful, fair and fully compliant with the relevant PCC Election Order and related law and guidance.

The OPCC is not responsible for the overall conduct and arrangement of the PCC election. This is the responsibility of the Police Area Returning Officer (PARO), as set out in legislation and Electoral Commission guidance.

The PARO for the 2021 PCC Election is Julie Danks, Chief Executive of Stockton Borough Council.

Aims

The working group will examine, coordinate and advise on arrangements at the following stages:

Pre-election

- Formal pre-election period
- Communications and briefings for OPCC staff and partners
- Communications and media
- Candidate packs and briefings to prospective candidates
- Police Area Returning Officer (PARO) updates
- Identification and management of risks

Post-election

- Statutory requirements post-election
- Transition following election
- Induction of PCC
- Police and Crime Plan requirements
- Police and Crime Panel requirements
- Identification and management of risks

Membership

The group will have the below membership as standard, although on occasions guest members may join the group if there is an identified need:

Rachelle Kipling – Temporary Assistant Chief Executive, Cleveland OPCC

Elise Pout – Standards and Scrutiny Manager, Cleveland OPCC

Hannah Smith – Commissioner's Officer for Communications and Information, Cleveland OPCC

Judith Dunn – Support Officer for PCC Services and Communications, Cleveland OPCC

Charlie Rumins – Community Hub Advisor, Cleveland OPCC

Will Green – Head of Corporate Communications, Cleveland Police

Chief Inspector John Wrintmore – Staff Officer, Cleveland Police

Meeting frequency

The working group will meet every fortnight.