



THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

DECISION RECORD FORM

REQUEST:

For PCC Approval

Title:

Agile Working programme - Estate Utilisation (Vulnerable Persons Units)

Executive Summary:

As a result of the work undertaken by Project I and further initiatives underway through the Agile and Orbis programmes, there is an opportunity to review the current physical estate which is required to deliver policing within Cleveland.

The recent merger of the Vulnerable Persons Unit (VPU) North and VPU South teams into a central team to be housed in Middlesbrough HQ, has provided the opportunity to review the need for the buildings that both teams are currently located within.

Due to the relocation of both teams into Middlesbrough HQ both the VPU Billingham and VPU Kirkleatham buildings will become empty and are no longer required by the force. It is therefore recommended that the leases of the buildings are ended.

Due to break clauses within the contract, Cleveland Police have exercised the right to terminate the leases, this had to be exercised prior to June 2013 and before recommendation to the PCC. This allows the earliest possible exit from the leases if approved. The lease for VPU Billingham would end in October 2013 and Kirkleatham in June 2014. Failure to have exercised this right would have tied the PCC into these lease agreements for a number of years. There is scope to continue the lease if it is deemed that the buildings are still necessary.

It is the recommendation of the Agile programme that the leases end as per the agreement with the landlords. There are substantial savings to be made with the ending of the leases, VPU Billingham costs approximately £60,000 per annum and VPU Kirkleatham approximately £80,000 per annum.

Both sites are not public facing and the functions have been accommodated into Middlesbrough HQ as part of the Orbis structural changes.

Decision:

The PCC is asked to approve that the leases for the non-public facing buildings that house the VPU North and South units are ended.

Implications:

Has consideration been taken of the following:

	Yes	No
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(If yes please provide further details below)

Decision Required – Supporting Information

Financial Implications: (Must include comments of the PCC's CFO where the decision has financial implications)

The current annual budget for 2013/14 for the properties in question are:

VPU Billingham - £62,049

VPU Kirkleatham - £81,248

There will be one-off exit and dilapidation costs resulting from the decision to exit the leases and the buildings. It is estimated that these costs will total between £80k - £150k. These costs will be recovered within one year of both leases ending.

The PCC may want to consider setting aside some specific funds on an 'invest to save' basis to manage both the costs associated with these exits and further estates rationalisation that will enable the delivery of savings in future years.

Savings will commence from April 2014 for VPU Billingham and from April 2015 for VPU Kirkleatham.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

There are no legal implications relating to the closure of these buildings. The leases would be ended in accordance with the lease arrangements that are in place.

Equality and Diversity Implications

There is no impact on equality and diversity as a result of this recommendation.

Human Rights Implications

There is no impact on Human Rights as a result of this recommendation.

Sustainability Implications

There are no implications on sustainability as a result of this recommendation

Risk Management Implications

A full Risk, Actions, Issues and Decision log is kept for this programme which is managed using PRINCE2 and MSP principles.

OFFICER APPROVAL

Chief Executive

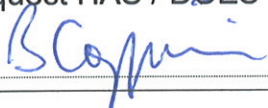
I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed: 

Date: 1/7

Police and Crime Commissioner:

The above request HAS / ~~DOES NOT HAVE~~ my approval.

Signed: 

Date: 12/7/13