



Reference No: 29 - 2015

# THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

## DECISION RECORD FORM

### REQUEST:

For grant funding to provide out of hours services for victims of sexual abuse

### Title:

Out of hours services for victims of sexual abuse – ARCH

### Executive Summary:

This funding will support Arch to continue and sustain the level of service provision currently delivered across Teesside by extending current opening hours by 15 hours per week. This will ensure accessibility to clients who work or are in College / School and cannot access services during normal opening hours without disruption to their employment or education.

With the support of specialist services clients should feel safer, informed, empowered, included and respected. This results in an increased confidence in the Criminal Justice System and an overall satisfaction that their needs have been met. The consequences of failing to meet this need would be that victims and their families would have limited services available to them, resulting in victims failing to report offences due to lack of support from the outset, withdrawing statements part way through the investigation due to lack of confidence, or not attending court as a witness due to fear and lack of clarity around the court process.

This funding will be used to enhance and expand the service by paying for an additional 600 support sessions for victims and witnesses over the one year period 2015/16. This equates to an additional 90 people receiving quality support services over the grant period.

### Decision:

To approve a grant of £32,257 for 2015/16 to enable Arch to provide out of hours support to victims of sexual violence.

### Implications:

Has consideration been taken of the following:	Yes	No	
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

(If yes please provide further details below)

## Decision Required – Supporting Information

Financial Implications: (Must include comments of the PCC's CFO where the decision has financial implications)

The financial implications of this decision are incorporated within the 2015/16 budget and therefore are affordable within the resources available to the PCC.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

None arise

Equality and Diversity Implications

None arise

Human Rights Implications

None arise

Sustainability Implications

None arise


Risk Management Implications

None arise

### OFFICER APPROVAL

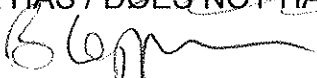
#### Chief Executive

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed:  Date: 6/2/15

#### Police and Crime Commissioner:

The above request HAS / DOES NOT HAVE my approval.

Signed:  Date: 6/3/15



# Fund Application Form

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Date of application

Dilys Davy

1/15/2015

*Please tick*

Application for Grant Funding	<input checked="" type="checkbox"/>
Application for Property Act Funding <i>[must be for charitable and non-policing activities and events]</i>	<input type="checkbox"/>
Application for Community Safety Initiative Funding	<input type="checkbox"/>

Completed forms should be emailed to [pcc@cleveland.pnn.police.uk](mailto:pcc@cleveland.pnn.police.uk).  
Details provided within this application form will be published on the PCC website at [www.cleveland.pcc.police.uk](http://www.cleveland.pcc.police.uk).

# Section 1 – Basic bid information

## Contact details

Please make sure that this person knows **all** aspects of your project and is able to talk about it if required

Title:	Ms	First Name:	[Redacted]	Last Name:	[Redacted]
Role/Position in organisation:		CEO			
Organisation Name:	Arch North East				
Organisation Address:	22 Hoylake Road				
	Middlesbrough				
	Postcode:	TS43JL			
Email address:	[Redacted]				
Website:	www.archnortheast.org				

**In the case of a joint bid, please list all organisations and agencies involved as well as all key individuals.**

Organisation Name	Organisation Address	Contact name and details

## How would you best describe your organisation?

Registered Charity ☒ Registration Number: 1154766

- Voluntary or community organisation/group ☐
- Self help group/forum ☐
- Company limited by guarantee ☐
- Social Enterprise ☐
- Local Authority ☐
- Other ☒

If other please clarify: Charitable Incorporated Organisation

## Aims and objectives of your organisation(s)

Please provide a summary of your organisation(s) aims and objectives in no more than 300 words.

Our client base is anyone male or female over the age of 14 years who has been affected by rape or sexual abuse (recent or historic) living in Teesside. All of our clients are given the opportunity to access all of our services, providing a seamless package of care throughout their time with our organisation. Our services include emotional support and practical advice and guidance to victims and witnesses of sexual violence and therapeutic counselling both pre and post-trial. Services are provided at our centre in Middlesbrough or on an outreach basis; clients can be visited in their homes or can access the service in safe venues across Teesside including the SARC. Pre-trial familiarisation and preparation to give Crown Court evidence are key parts of our Advisory service. We also support those who choose not to access the CJS or those who have progressed beyond the processes of the CJS and need support with practical issues such as Housing / Benefits or accessing CICA (Criminal Injuries). We work in partnership with other agencies where there are opportunities to do so and it is clear that it is in the best interests of our clients/ victims of sexual violence. Our primary concern is to ensure clients have access to emotional and practical support, criminal justice advocacy and therapeutic support to ensure their needs are met. During the period 2013/14 we received 598 referrals, 168 of those referrals were from SARC.

## Section 2 – Strategy Statement

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### Brief description of proposed initiative or service (in no more than 300 words)

MOJ Funding transferred to the Police Crime Commissioner.

This funding will support Arch to continue and sustain the level of service provision we currently deliver across Teesside by continuing to extending our opening hours by 15 hours per week. This will ensure accessibility to clients who work or are in College / School and cannot access our services during normal opening hours without disruption to their employment or education. With the support of our services clients feel safer, informed, empowered, included and respected. This results in an increased confidence in the CJS and an overall satisfaction that their needs have been met. The consequences of failing to meet this need would be that victims and their families would have limited services available to them, resulting in victims failing to report offences due to lack of support from the outset, withdrawing statements part way through the investigation due to lack of confidence, or not attending court as a witness due to fear and lack of clarity around the court process. This funding will be used to enhance and expand our service by paying for an additional 600 support sessions for victims and witnesses over the one year period 2015/16. This equates to an additional 90 people receiving quality support services over the grant period.



**Which geographical area(s) will benefit most from your initiative for which this application relates.** Please tick all boxes which apply:

Redcar and Cleveland



Stockton



Middlesbrough



Hartlepool



**Stakeholders**

Who will benefit from the proposed initiative or service (in no more than 300 words).

The primary project beneficiaries will be individuals (male or female) over 14 yrs old in Teesside, who have been raped or sexually abused at any time in their life (direct victims). The project will also benefit indirect victims such as family members and friends of the direct victim and prosecution witnesses.

**Will this application support or enhance other services that you intend to commission?** (in no more than 300 words)

We do not intend to commission any other services to enable us to deliver this project.

## Section 3 – Financial information

### Funding requested

Total funding requested to enable Arch to continue to provide out of hours support to victims of sexual violence.	<b>Total funding requested:</b>  <b>£32,257.</b>
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### Funding period and payment schedule

Financial year April 2015 March-2016	8064.25 Quarterly
	Apr, July, Oct 2015, Jan 2016

### Payment schedule (single payment, quarterly, etc)

Quarterly payments of £8064.25. April 2015, July 2015, Oct 2015, Jan 2016.
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### Bid elements

Service/Initiative	Amount Requested
600 sessions @ £47.50 1hr face to face @ £19.00 1.5 for preparation, writing up notes, updating database Correspondence, travel time, meeting with other agencies Telephone calls to client, agencies, police, court services £28.50 <b>Total session cost £47.50</b>	£28,500
Additional mileage 50 miles per week @ 40p per mile	£1,040
Additional supervision. 1 monthly session @ £50 per month	£ 600
Additional office running costs	£2,117
<b>Total funded requested</b>	<b>£32,257</b>

### Joint bid elements (if applicable)

Service/Initiative	Amount Requested
Total funded requested	£

### Start and End Dates

Start date 1/04/15	End date 31/03/16
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### Bank details

If your application is successful, we will pay your organisation by BACS transfer. It is therefore very important to ensure that the details below are accurate.

Bank account name (may be used as a reference)	Arch (North East)
Sort Code	15-05-00
Account Number	155876

### Exit Strategy – Can you secure alternative funding or to have plans to scale down your proposal if required? (in no more than 300 words)

In previous years this funding has been provided by MOJ. The police Crime Commissioner agreed to continue this funding stream to cover the period September 2014 to March 2015. At this late stage it would be difficult to secure alternative funding for the period April 2015 to March 2016. Our agency is well established with Police, Witness Care Unit, CPS, Mental Health, Social Services, Probation, Benefits and Housing Agencies; as such our service is easily accessible, respected and trusted, with well-established care pathways and working agreements in place. Any decrease in our services or changes to our current service provision would prove problematic not only for current clients and future clients, but for all of our partner agencies. In future years we could approach trust funds or grant funders to secure this funding stream, however, we could not say with absolute certainty that we would be successful in any application.



# Section 4 – Meeting the Police and Crime Commissioners Objectives

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**Which of the following Police and Crime Plan objectives will your initiative contribute towards?**

- ☐ Retaining and developing neighbourhood policing
- ☒ Delivering a better deal for victims and witnesses
- ☐ Diverting people from offending through rehabilitation
- ☐ Ensuring better links between agencies to make the best use of resources
- ☐ Valuing those who deliver community safety services and encouraging good community and industrial relations

**Please summarise how the initiative(s) will contribute towards the above objectives** (in no more than 300 words)

Our clients / victims and witnesses, are vulnerable individuals. Traumatized as a direct result of the sexual violence they have suffered. The impact of sexual violence is devastating. By accessing our service victims/ witnesses will receive a better deal. The extended opening hours will ensure accessibility to clients who work or are in college/ school and would be unable to access the service without disruption to their employment or education.

The initiative will also contribute to the PCC objectives, delivering a better deal for victims and witnesses by helping victims/ witnesses to:

- Improve their confidence in the criminal justice system
- Increase their confidence to attend court
- Help them to be better prepared witnesses
- Improve their confidence and self esteem
- Improve their relationships
- Reduce their reliance on medication
- Improve their employability

## Section 5 – Performance Criteria

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**What are the expected outcomes and performance measurement criteria to be used (including as appropriate indicators and trend analysis).**

Indicator/Trend	Outcome expected
Extending our opening hours by 15 hours per week will increase accessibility to victims who are in employment or education.	An additional 600 sessions will be delivered over the period April 2015 to March 2016
As above	An additional 90 victims will receive a quality/specialist services.

## Section 6 – Governance, Reporting and Communications Plans

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**Please add details of your communications plan, showing how the initiative(s) will be communicated to stakeholders, service users and other partners (where appropriate).** (in no more than 300 words)

- Arch is planning to roll out a marketing campaign during 2015/16. The opening hours will be clearly communicated during this campaign.
- Currently the additional hours are advertised on our website and on our leaflets.
- Arch will be working with SARC and other partners, i.e. Police, Witness Care Unit, CPS, Mental Health, Social Services, Probation, Benefits and Housing Agencies and voluntary sector agencies to improve information exchange and service availability.

## Declaration

I certify that all the particulars given in the form are correct, that I agree with the Privacy note, and that any grant money received from Police and Crime Commissioner for Cleveland will be used for purposes stated in this form. The Police and Crime Commissioner for Cleveland reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this financial year only and that any grant provided will not be provided on an ongoing basis in future years.

I agree to provide a report detailing the outcomes of this project/activity (a form will be sent out for completion at the relevant time) if our application is successful and will acknowledge the Police and Crime Commissioner in any publicity relating to the project.

Please tick here to accept the above declaration. ☒

*Note: Your application will not be processed if this box is not checked.*

## Privacy Note

The information you have supplied in this form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information provided may go into a public decision report. In addition your application form may be shared with third parties and partner agencies who may be involved in the decision making process or whom can verify specific facts within your application.

In addition we may be required to disclose information outside the Office of the Police and Crime Commissioner for Cleveland to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Full grant applications will be retained for a maximum of 6 years (plus current year). Information will be retained on a database at the Office of the Police and Crime Commissioner for Cleveland for statistical and monitoring purposes.

## Transparency/Open Data

If your application is successful, details of grants will be published on the Office of the Police and Crime Commissioner for Cleveland's website; [www.cleveland.pcc.police.uk](http://www.cleveland.pcc.police.uk) No personal information will be published.

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