



THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

DECISION RECORD FORM

REQUEST: For PCC approval.

Title: Procurement Report for the Independent Sexual Violence Advisor (ISVA) Service

Executive Summary:
 In 2017 NHS England and the Office of the Police & Crime Commissioner (OPCC) wished to build on and improve on the historical joint funding arrangements first implemented with the Sexual Assault Referral Centre (SARC) inception in 2007 by Cleveland Police Authority (CPA) and the 4 respective Primary Care Trusts (PCTs). This was in line with current national guidance on commissioning sexual assault services which advocate the development of collaborative commissioning arrangements between PCC's and NHS England.

The aim of commissioning the Tees SARC was to provide countywide coverage and a consistent offer of service which worked together in the best interests of Service Users, regardless of which agency a Victim first contacted.

The services provided the 'hub' of information and advice for Victims of sexual assault and abuse as well as coordination of services for those affected.

Following a successful procurement exercise a contract was awarded to Safer Communities (formerly named Safe in Tees Valley) to deliver these services, this contract was for 3 years with an option to extend for a further 1 year.

During 2020 NHS England made a decision to re-procure the SARC service to include Forces across the North East and Cumbria to commence at the end of the initial contract term. As a result of this decision, the OPCC needed to procure a separate ISVA Service.

A decision was made to carry out an open tender via the EU Supply Tender Portal. An open tender is a competitive exercise whereby a tender is advertised and all bidders whom express an interest can access the tender documentation and submit a bid.

The appendix to this decision record form contains full details of the procurement process and outcome.

Decision:
 That the Police and Crime Commissioner note the procurement process used to appoint a supplier.

The Police and Crime Commissioner approve the procurement methods investigated and recommendations put forward by the Evaluation Team to award the contract to Bidder 1

OPCC Lead Officer: Rachelle Kipling

Contractor Details (if applicable): Arch Teesside

Implications:

Has consideration been taken of the following:	Yes	No
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(If yes please provide further details below)			

Decision Required – Supporting Information

Financial Implications: (Must include comments of the PCC’s Chief Finance Officer where the decision has financial implications)

The financial envelope for the services is £130,727 per annum (with an additional £66,538 allocated in Year 1). The contract terms is 2 years with the option to extend for 2 further periods of 12 months. The total value of the contract is potentially £589,448 if the full 4 year contract term is awarded.

The bidder submitted a bid in line with the financial envelope, there are also potentially some redundancy costs linked to the reduced budget from current contract. These cannot be calculated until consultation has taken place with staff. In addition there are costs of £4,074 resulting from early termination of mobile phones and software licence costs.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

Having read this report and having considered such information as has been provided at the time of being asked to express this view, the Strategic Contracts & Governance Manager is satisfied that this report does not ask the PCC to make a decision which would (or would be likely to) give rise to a contravention of the law.

Equality and Diversity Implications

TUPE Implications have been considered as part of the tender process, the recommended provider is the incumbent and therefore there is no TUPE process.

Human Rights Implications

There are no Human Rights implications associated with the award of this contract.

Sustainability Implications

There are no sustainability implications associated with the award of this contract.

Risk Management Implications

There is a risk that the redundancy costs cannot be identified until after staff consultation once the budget is reduced.

OFFICER APPROVAL

Monitoring Officer

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed *S. Lh* Date 18/01/2021

Police and Crime Commissioner:

The above request HAS my approval.

Signed *L Oldroyd* Date 12/01/2021