



Reference No: 2022-0007531

## THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

### DECISION RECORD FORM

**REQUEST:** For PCC approval.

**Title:** Procurement report for the Commissioning of a Restorative Justice Service

**Executive Summary:**

In 2018 the Police and Crime Commissioner commissioned a Restorative Justice Service on a 2 year contract with an option to extend for a further 2 years (Decision ref 2017-59292).

In April 2021 the PCC entered into the final 12 month extension period and the current contract is due to expire in March 2022.

The purpose of this report is to advise the Police and Crime Commissioner of the procurement process undertaken during the recent exercise to award a replacement contract for the Restorative Justice Service.

The vision for the new service is:

'To ensure that at any stage of their journey victims have access to high quality restorative justice, that is responsive to their needs and is available to them at any point in their journey through the criminal justice system'

The key outcomes to be delivered by the service provider are:

- Increase the number of victim-initiated referrals to the service
- Increase the number of referrals from partners within the criminal justice system
- Continual development and improvement of engagement rates
- High satisfaction rates of both victims and offenders
- Improvements in perceptions of safety, vulnerability, physical and mental wellbeing, better able to cope with aspects of everyday life, better informed and more empowered to act, increased feelings of safety for both victims and offenders
- Increases in signpost/ direct referrals for both victims and offenders
- Reducing the reoffending rate for offenders that have engaged with the service
- Number of awareness raising/ training sessions provided to partners in the criminal justice system

The commissioning of this service links to the Police and Crime Plan Priorities 'Effective Quality

Support for Victims and Witnesses' and 'Bringing Offenders to Justice'.

An advert was placed in the European Journal and the Bluelight E-tendering system inviting suppliers to bid for the service. An open tender was carried out using EU Supply as the tender portal, advertising the contract in Contract Finder as per the Public Procurement Regulations 2015.

**Decision:**

That the Police and Crime Commissioner note the procurement process used to appoint a contract for the Commissioning of a Restorative Justice Service.

The Police and Crime Commissioner accept recommendation of the Evaluation Team to award the contract to Bidder 1.

**OPCC Lead Officer:** Chris Guttridge

**Contractor Details (if applicable):** Safer Communities

**Implications:**

Has consideration been taken of the following:	Yes	No	
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**(If yes please provide further details below)**

**Decision Required – Supporting Information**

Financial Implications: (Must include comments of the PCC's Chief Finance Officer where the decision has financial implications)

An estimated budget of £105,000 per annum was allocated to this project, plus an additional £35,000 per annum funded by the Probation Service

Bidder 1 has submitted an annual price of £140,000 per annum which is inline with the financial envelope

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

No legal implications arising from this report.

**Equality and Diversity Implications**

Diversity and Equality Implications have been considered as part of this tender and specification development and a full Equality Impact Assessment has been completed.

**Human Rights Implications**

There are no Human Rights Act implications arising from this report.

#### Sustainability Implications

Social Value Questions and Sustainability were included within the scored area of the tender.

No implications arise from this procurement.

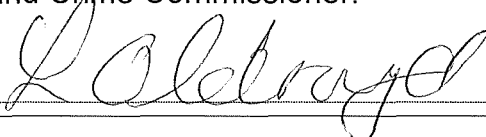
#### Risk Management Implications

Bidder 1 has identified a shortfall of £28,094 over the life of the contract between the funding envelope and the costs to deliver the service which will be absorbed by the bidder. This could pose a risk to future service delivery.

#### OFFICER APPROVAL

##### Monitoring Officer

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed  Date 2/2/22

##### Police and Crime Commissioner:

The above request HAS my approval.

Signed  Date 2/2/22