



Fund Application Form

Project/Initiative Title:

Author:

Date:

Please Tick

Application for Property Act Funding (PAF) <i>(earmarked for bids year-round from registered charitable organisations, or for charitable use within the community)</i>	
Application for Community Safety Funding (CSF) <i>(this funding will be themed, and only open during specific periods as per our website)</i>	

Completed applications should be emailed to pcc@cleveland.pnn.police.uk

Details provided within this application form may be published on the PCC website at www.cleveland.pcc.police.uk

All sections of this form must be completed as it will be used as the basis for checks and verification of your organisation. Incomplete sections may result in your application being rejected.

Section 1 – Basic bid information

Contact details:

Please make sure that this person knows all aspects of your project and is able to talk about it if required.

Title: First Name: Last name:

Role/Position in organisation:

Organisation Name:

Registered Organisation Address:

Postcode:

Telephone:

Email address:

Website:

In case of a joint bid, please list all organisations and agencies involved.

Organisation Name	Organisation Address	Contact name and details
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

How would you best describe your organisation? *(you must include details of your company or charity registration number)*

Registered Charity

Voluntary or community organisation/group

Self-help group/forum

Company limited by guarantee

Social Enterprise

Local Authority

Other

If other, please specify:

Aims and objectives of your organisation(s)

Please provide a summary of your organisation(s) aims and objectives (in no more than 300 words)

Section 2 – Strategy Statement

Please provide a brief description of proposed initiative or service. If applying for Community Safety Funding, you must state how this is related to the theme in which you are bidding under (in no more than 300 words).

Which geographical area(s) will benefit most from your initiative for which this application relates.
(Please tick all boxes which apply)

Redcar and Cleveland

Stockton-On-Tees

Middlesbrough

Hartlepool

Stakeholders

Who will benefit from the proposed initiative or service (in no more than 300 words).

Will this application be used to support or enhance other services that you intend to deliver? (in no more than 300 words?)

Section 3 – Financial information

Funding requested

	(Total funding requested)
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Funding period and payment schedule

Payment schedule (single payment, quarterly etc)

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Bid elements

Service/Initiative	Amount requested
	£
	£
	£
	£
Total funded requested	£

Joint bid elements (if applicable)

Service/Initiative	Amount requested
	£
	£
	£
	£
Total funded requested	£

Start and End Dates

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Exit Strategy – Are you seeking to secure alternative funding for future longevity, or to have plans to scale down your proposal effectively if required post funding period? (in no more than 300 words)

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Section 4 – Performance Criteria

What are the expected outcomes and performance measurement criteria to be used (including as appropriate indicators/measures)?

Measure / Indicator	Outcome expected

Section 5 – Governance, Reporting and Communications Plans

How will you oversee delivery of your project / initiative and ensure effective delivery and reporting to the OPCC against the outcomes / targets set out above (in no more than 300 words).

Section 6 – Supplier Set up Information

Should your application be successful, we will have a requirement to set up your organisation on our financial system to enable payment of awarded funds. Please complete 'Section One' of this template form and return with your application: -



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Section 7 – Safeguarding

Funding recipients will be required to submit evidence of their organisational safeguarding arrangements including, but not limited to, policies, procedures and level of training undertaken.

Please tick here to comply with this statement

Privacy Notice

The information you have supplied in this form will be used to process your funding application. In order to make a decision on your application, some of the de-personalised information provided may go into a public decision report. In addition, your application form may be shared with third parties and partner agencies who may be involved in the decision-making process or whom can verify specific facts within your application.

We may be required to disclose information outside of the Office of the Police and Crime Commissioner for Cleveland to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Successful applications will be retained for a maximum of 6 years (plus current year). Unsuccessful applications will be retained for 6 months from the date the applicant was notified. Information will be securely retained on the computer systems used by staff in the Office of the Police and Crime Commissioner.

I give the Office of the Police and Crime Commissioner permission to store the information provided within this application and to share this information with the recipients listed above, where there is a need to do so.

Print name:

Date:

Transparency/Open Data

If your application is successful, general details of grants will be published on the Office of the Police and Crime Commissioner for Cleveland's website:

<https://www.cleveland.pcc.police.uk/Decisions/Decisions-of-the-PCC.aspx>. No personal information will be published.

Declaration

I certify that all the particulars given in the form are correct and that any grant money received from the Police and Crime Commissioner for Cleveland will be used for the purposes stated in this form. The Police and Crime Commissioner for Cleveland reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this financial year only and that any grant provided will not be provided on an on-going basis in future years.

I agree to provide a report detailing the outcomes of this project/activity (a form will be sent out for completion at the relevant time) if our application is successful and will acknowledge the Police and Crime Commissioner in any publicity relating to the project.

Please tick here to accept the above declaration:

Note: Your application will not be processed if this box is not checked.