

2024 PCC Election Working Group Minutes



Date: 11th January 2024

Time: 15:00-16:00

Venue: Police and Crime Commissioner's Office, Central Headquarters

Attendees:

Name	Role
Lisa Oldroyd (LO)	Chief Executive & Monitoring Officer
Hannah Smith (HS)	Head of Communications & Engagement
Elise Pout (EP)	Head of Standards, Scrutiny & Accountability (Deputy Monitoring Officer)
Rob Cooney (RC)	Senior Business Support Officer

Apologies:

Apologies	

No.	Discussed	Outcome/Decision/ Attachment
1	Minutes of the Previous Meeting & Matters Arising The minutes from the previous meeting were agreed by the group.	
2	Timeline It was established that the last date candidacy for the election can be confirmed is Thursday 4 th April. A log will be kept with candidates and info and FW from CP will also be briefed on this.	
3	Actions HS and her team to prioritise updating the 'OPCC Structure' document so that this can be published on our website and included in the candidate briefing pack. LO and HS will meet separately again prior to circulation of the briefing pack. Once this is finalised, EP will send out the pack to Team. RC agreed to provide a list of commissioned services from CURV and the Policy, Partnerships & Delivery Team in time for the next working group. RC will also send LO the key dates for the election period.	

	<p>Key dates for leading up to the election were clarified and RC will circulate these to the team for their diaries.</p> <p>RC agreed to provide a copy of the expenses and hospitality register when required by the group.</p>	
4	<p>Elections Protocol</p> <p>It was agreed by the group that a Freedom of Information consideration session should occur with the Chief Staff Officer within Cleveland Police.</p> <p>The Joint Protocol will also be raised with FW when he joins this group at the next session.</p>	
5	<p>Formal Pre-Election Period</p> <p>No further update</p>	
6	<p>Communications, Media & Online</p> <p>LO is the single point of contact for all candidates.</p>	
7	<p>Candidate Packs and Briefings</p> <p>Under development</p>	
8	<p>PARO Update</p> <p>No further updates</p>	
9	<p>Transition & Documentation</p> <p>Under development</p>	
10	<p>Risks & Issues</p> <p>LO stressed that the PCC's diary should be clearly distinguishable.</p>	