



# Developing Neighbourhoods Fund Applicant Guidance Notes

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(Version 1 April 2024)

## **Introduction**

Funding has been allocated to the Victoria Ward through round Five of the Safer Streets Fund to tackle neighbourhood crime, Environmental crime, Burglary and anti-social behaviour (ASB).

Since the Safer Streets Fund launched in 2020, the government has invested £125 million through four rounds of the Safer Streets Fund, and the Safety of Women at Night Fund across England and Wales. Round Five was launched on 6 July 2023. For the first time, a direct funding approach was adopted. As a result, every police force area across England and Wales was offered up to £1 million to bid for delivering a range of interventions over the period from 1 October 2023 to 31 March 2025. The intended additional investment through Round Five brings the total to £167 million to date funding 413 projects across England and Wales.

## **DNF funds**

The Safer Streets Initiative has secured funding which has become available to enable local people and organisations to have access to one off grants that actively encourage resident participation in their local communities. These funds can be used as a start-up for new community groups or to support pre-existing groups to enable long term sustainability. This fund is a micro grant fund to support local initiatives. The levels of funding available are up to £250 for pre-existing groups and up to £500 for new groups or initiatives.

## **Application criteria**

- Applications must show that this funding will benefit local residents and local resident groups.

- Applications must demonstrate a real impact at a local level to increase community participation with local residents.
- Applications must have a sustainability plan if this is to be a long term initiative.
- Applications must highlight any local services that may be involved in this initiative or group.
- Applications must name the location the group or initiative will take place.
- Applications must show an exit plan if this is a short term or one off initiative.

## **Who can apply**

- Any local service, resident group or community group who are working to improve the lives of people in the Victoria Ward area.
- Any charitable organisation working or operating in the Victoria Ward area.
- Any community centre working in the Victoria Ward area.
- Neighbourhood watch groups or initiatives.
- Any local resident group.
- Any youth provision operating in the Victoria Ward area.
- Any education provision operating in the Victoria Ward area.

We **will not** fund:

- Staffing costs.
- Recurring expenditure such as utility bills.
- Initiatives outside of the Victoria Ward unless they have a direct impact on Residents living within the Victoria Ward.
- Initiatives that have little or no impact on local residents.

Other applications will be considered as we would like to support a wide range of local groups and services and encourage local residents to participate in their local community. All applications will be considered and will include a site visit to meet residents and group members to further understand the local impact this funding will have.

Hartlepool Borough Council - <https://www.hartlepool.gov.uk/>

## **How to apply**

When applying for funding, please ensure you provide all of the information required and available to support your application and have included all of the information on local resident impact and any surveys you may have conducted or resident feedback gained. Failure to provide all information may lead to delays in processing.

- How will your project increase community participation with local residents?
- Has this been tried before and what was the outcome?

- What will the money be used for and how have you estimated the costs?
- What difference will it make to your local community and how will you know that it has worked?
- How do you know that this is what your community needs or wants and who supports your idea?
- When is the proposed start date and is there any reason why this will be delayed?
- Who will be responsible for purchasing of any equipment or have financial responsibility for the project or initiative?

Completed applications can be emailed or posted.

Email to: [community.safety@hartlepool.gov.uk](mailto:community.safety@hartlepool.gov.uk)

Post to: **Community safety Developing Neighborhoods Fund Hartlepool Police Station Avenue Road Hartlepool TS24 8AJ**

Enquiries should be emailed to the address above or contact the designated DNF Officer. Your designated DNF Officer is Martin Jones.

[martin.jones@hartlepool.gov.uk](mailto:martin.jones@hartlepool.gov.uk)

## **DNF Decision**

Please note decisions will be made within 15 working days of the application being submitted but if further information is requested this could delay the application being processed in the usual time frame. If further information is request this will be requested in writing via email.

All applications will be assessed by a panel which includes the local Community Cohesion Officer, Environmental Project Officer and Community Safety Team Leader. All decisions will be made by the DNF panel. The panel will meet monthly to assess whether the application meets the DNF criteria and the level of funding which can be provided. All decisions made will be full and final.

## **Successful applications**

Here are a few things you need to prepare for:

1. We will require copies of your insurance and public liability certificates.
2. Payment will normally be made by electronic bank payment (BACS) which will be payable to the named organisation, or if not a formal organisation to the lead applicant.
3. You will need to acknowledge receipt of the money and agree any terms and conditions.
4. Depending on the type of funding you receive you may be required to sign a grant agreement.

5. You will need to provide feedback or progress reports on your initiative. This is to ensure we can measure local impact.
6. Project impact monitoring to be in place to regularly measure local resident impact.
7. All grant recipients should acknowledge the support of the DNF and use the HBC/CP/SS logo when producing any form of promotional or publicity material, including your website, press release, leaflets and reports.