

Lawful Basis	Category of Data Subjects	Categories of Personal Data	Special Category Data	Recipients of Data	How do we keep personal data safe?	Retention Period
Public Task	Member of the public	Name, contact details	Equality Monitoring Data (where relevant)	Information is only shared if it is necessary for the purpose of resolving a query and we will seek consent before doing so	Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Public Task	Member of the public	Name, contact, detail, complaint details	Equality Monitoring Data		Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Public Task	Member of the public	Name, contact details	N/A	Questions are anonymised before being put to senior police leaders within Cleveland Police	Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Public Task / for the performance of a contract	Applicants, Voluntary Community Sector Staff	Name, contact details, bank account details for organisations	Equality Monitoring Data	Information is only shared if necessary and if so from a contract monitoring perspective is shared on an anonymous basis. Organisational name will be published on the PCCs website in a formal decision notice	Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Public Task	Partners	Name, organisations, contact details	N/A			As per retention policy
Legal Obligation	Requestors	Name, contact details, request details		We will not share your information with a third party without consent	Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Consent	Members of the public / partners	Name, email address	N/A	Digital marketing platform SendinBlue distribute our email newsletter, to which the OPCC have signed up to standard and contractual terms.	Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Public Task	Journalists	Name, organisation they represent, email address and telephone number	N/A	Information is only shared if it is necessary for the purpose of resolving a query and we will seek consent before doing so	Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Legitimate Interest	Members of the public					As per retention policy
Consent	Members of the public / partners	Name, age, contact details			Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Public Task	Member of the public	Anonymised personal data such as age range other equality monitoring information.	Equality Monitoring data	The OPCC will not share your images with third parties, save for those covered by the consent form. Third parties may however receive/access your images by viewing the publications they are used in.	Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy
Contract/Legitimate Interest	Applicants	Name, contact details	Medical data, equality opportunities data, criminal offence data	Information will be shared with Cleveland Police who perform Hr functions of behalf of the OPCC.	Security measures in place including encryption and access controls. Information restricted to OPCC staff.	As per retention policy